

Institutional Plan :2017-18

Name of the College:		GOVT.DEGREE COLLEGE, Porumamilla, Kadapa Dist.								
Name of the Principal:		Sri.R.Adi Narayana Reddy,								
S no	Month	Week	Tentative Dates(s)	Activity Proposed	Name of the Department	Lecturer/staff in charge	Whether conducted	If not, Reasons	Alternate date	Remarks
1	May-17	III week	15.05.2017	Issue of Admission Applications	Office	Sri.B.Prasad				
2	Jun-17	I week	02.06.2017	Swatcha Bharath	Principal & Staff, Students	Principal & Staff Students				
		I Week	02.06.2017	A.P.Formation Day	Dept.of Physical Edu	Sri.Y.Mahaboob Basha				
		II week	05.06.2017	World Environment Day	Dept. Environment Science	Sri.K.Lakshmi Narasaiah				
		II week	08.06.2017	Staff Meeting	I/C Principal	Sri.R.Adi Narayana Reddy				
		III week	14.06.2017	World Blooddoner Day	RRC	Sri.N.B.Siva Rami Reddy				
		III week	15.06.2017	Reopening of the College	I/C Principal	Sri.R.Adi Narayana Reddy				
		III week	17.06.2017	Commencement of first year Admissions	I/C Principal	Sri.R.Adi Narayana Reddy				
		IV week	19.06.2017	Institution Plan Preparation	Vice Principal	Sri.N.B.Siva Rami Reddy				
		IV week	23.06.2017	Result analysis	Principal	All the Teaching Staff				
		V week	27.06.2017	Commencement of Classes for first year	Principal & Staff	All				
		V week	28.06.2017	IQAC Meeting	Principal	NAAC / IQAC coordinators				
3	Jul-17	I week	01.07.2017	Vanam-Manam	All	NSS/NCC Coordinators				
		II week	03.07.2017	Review Meeting with Office Staff on financial aspects	Principal	Principal				
		II week	07.07.2017	Swatcha Bharath	Principal & Staff, Students	Principal & Staff Students				
		III week	12. 07.2017	Anti Raging Activities	NSS	Sri.N.B.Siva Rami Reddy				
		IV week	17.07.2017	Selection of Class Representatives and meeting	Class Incharge Lecturers					
		IV week	18.07.2017	Medical Camp	Health Service	Dr.D.Veeranendra Kumar				
		IV week	15.07.2017	Last Date for Admission into first year courses with late fee	I/C Principal	Sri.R.Adi Narayana Reddy				
		V week	26.07.2017	Commencement of Student Centric Activities Staff Meeting to carry out class room seminars, study projects, Felid trips and competitions	Staff Members	Teaching Faculty				
		V week	26.06.2017	IQAC Meeting	Principal	NAAC / IQAC coordinators				
4	Aug-2017	I week	01.08.2017	Review Meeting on Academic Activities	Principal & Staff	Principal & Staff				

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		I week	01.08.2017	Swacha Bharath	Principal & Staff, Students	Principal & Staff Students				
		I Week	01.08.2017	Commencement of JKC Batch	JKC	Dr.D.Veeranagendra Kumar				
		I Week	03.08.2017	Parent Teachers Meeting on Student academic issues	Parent Teachers Association	Sri.K.Lakshmi Narasaiah				
		I Week	05.08.2017	Fresher's Day	Literacy and Cultural Committee	Sri.P.Babu Ravi Chandra				
		I Week	09.08.2017	Commencement of Ist Internal Examinations	Academic Planning and Teaching evaluation	Sri.K.Lakshmi Narasaiah				
		II week	11.08.2017	Staff Meeting on Independence Day Celebratations	Principal	All the Teaching Staff				
		II week	12.08.2017	International Youth Day	NSS	Sri.N.B.Siva Rami Reddy				
		III week	15.08.2017	Independence day	College	All				
		III week	16.08.2017	Issue of Scholarships application forms	Scholarship Committee	Sri.K.A.Jamal Bashan				
		IV week	22.08.2017	IUFF	Research Committee	Dr.D.Veeranagendra Kumar				
		IV week	26.08.2017	IQAC Meeting	Principal	IQAC coordinator				
		V week	28.08.2017	Student Centric Activities Staff Review Meeting on class room seminars, study projects, Felid trips and competitions	Principal	Teaching Faculty				
		V week	29.08.2017	Telugu Bhasha Dinotsavam	Dept.of Telugu	Sri. Siva Sankar Yadav				
		V week	29.08.2017	National Sports Day	Sports Activities Committees	Sri.Y.Mahaboob Basha				
5	Sep-17	I week	02.09.2017	Review meeting on I Internal results / Feed Back analysis from students	Principal	Principal				
		II week	05.09.2017	Teachers Day	College	IQAC				
		II week	08.09.2017	International Literacy Day (UNESCO)	Literacy and Cultural Committee	Sri.P.Babu Ravi Chandra				
		II week	10.09.2017	Teacher Evaluation by students	Principal	Principal				
		III Week	14.09.2017	Hindi Devas Celebrations	Literacy and Cultural Committee	Sri.P.Babu Ravi Chandra & Sri.Siva Sankar Yadav				
		III week	15.09.2017	Submission of Return of Matriculates	office	Sri.B.Prasad				
		III Week	16.09.2017	World Ozone Day	Eco Club	K.Lakshminarasiah				
		IV Week	18.09.2017	IUFF	Faculty Development Committee	Dr.D.Veeranagendra Kumar				

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			22.09.2017	Student Centric Activities Staff Meeting to carry out class room seminars, study projects, Felid trips and competitions and Remedial Classes	Principal	Teaching Faculty				
		V week	24.09.2017	NSS Day	NSS Committee	Sri.N.B.Siva Rami Reddy				
		V week	25.09.2017	Social Justices Days	Dept.of Political Science	Sri.G.C.Peraiah				
		V week	26.09.2017	IQAC Meeting	Principal	IQAC coordinator				
		V week	25.09.2017 to 30.9.2017	Dasara Holidays	College	All				
6	Oct-17	I week	02.10.2017	Review of Academic Administrative aspects and NAAC/IQAC	Principal	Staff				
		I week	02.10.2017	Gandhi Jayani	College	College				
		I week	03.10.2017	World Nature Day	Department of Botany	Botany Faculty				
		I week	03.10.2017	Last Instruction Day for Ist, IIIrd & Vth semesters	College	All				
		I week	04.10.2017	Commencement of 2 nd internal exams for 1 st , III rd & V th semesters	College	Sri.K.Lakshmi Narasaiah				
		I week	04.10.2017	World Animal Day	Department of Zoology	Zoology Faculty				
		II week	09.10.2017	Student Centric Activities Staff Meeting to carry out class room seminars, study projects, Felid trips and competitions	Principal	Teaching Faculty				
		II week	10.10.2017	Teacher Evaluation by students	Principal	Principal				
		II week	12.10.2017	Consumer Awareness Program	Sri.P.Chennarayudu	Sri.P.Chennarayudu				
		III Week	16.10.2017	Commencement of Practical examinations for 1 st , III rd & V th semesters	all departments	All				
		III Week	19.10.2017	Exam notification and last date for payment of fee for 1 st , III rd & V th semesters	College	All				
		IV week	20.10.2017	World Statistics Days	Department of Economics	Smt.V.Malathi				
		IV week	25.10.2017	Commencement of End Semester examinations for 1 st , III rd & V th semesters	all departments	All				
		V week	26.10.2017	IQAC Meeting	Principal	NAAC / IQAC coordinators				
		V week		Academic Festival / Youth Festival	Literacy and Cultural Committee	Sri.P.Babu Ravi Chandra				
		V week	31.10.2017	National Integration Day	NSS	Sri.N.B.Siva Rami Reddy				

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7	Nov-17	I Week	03.11.2017	Review Meeting on I Term Examination / Student Attendance and Record Marks	Principal	Principal				
		II Week	07.11.2017	Special Training Classes on Placement Drives	Carrier Guidance cell	Dr.D.Veeranagendra Kumar				
		II Week		District Level Youth Festival	Literacy and Cultural Committee	Sri.P.Babu Ravi Chandra				
		II week	10.11.2017	Teacher Evaluation by students	Principal	Principal				
		II Week	11.11.2017	National Education Day	Literacy and Cultural Committee	Sri.Siva Sankar Yadav				
				State Level youth festival	Literacy and Cultural Committee	Sri.Siva Sankar Yadav				
		III Week	14.11.2017	Children Day	NSS	Sri.N.B.Siva Rami Reddy				
		III Week	14.11.2017	World Diabetes Day	Health Service	Dr.D.Veeranagendra Kumar				
		III Week	14.11.2017 To 20.11.2017	National Library Week	Department of Library	Sri.R.V.Prasad				
		III week	16.11.2017	Student Centric Activities Staff Meeting to carry out class room seminars, study projects, Felid trips and competitions	Principal	Teaching Faculty				
		IV week	21.11.2017	World Television Day	Department of Physics	Physics Faculty				
		IV week	23.11.2017	Commencement of Classes for II nd , IV th & VI th semesters	all departments	All				
		IV week	23.11.2017	IUFF	Research Committee	Dr.D.Veeranagendra Kumar				
		V week	27.11.2017	IQAC Meeting	Principal	NAAC / IQAC coordinators				
		V week	30.11.2017	National Flag Day	Department of History	History Faculty				
8	Dec-17	I week	01.12.2017	World AIDS Day	NSS	Sri.N.B.Siva Rami Reddy				
				Yvatharagam	Literacy and Cultural Committee	Sri.Y.Siva Sankar Yadav				
		I week	03.12.2017	Review Meeting on Academic Activities / NAAC/IQAC	Principal	Principal				
		III Week	10.12.2017	Human Rights Day	Dept.of Commerce	Sri.P.Chennarayudu				
		III Week	12.12.2017	Teacher Evaluation by students	Principal	Principal				
		IV week	22.12.2017	IUFF	Research Committee	Dr.D.Veeranagendra Kumar				
		IV week	23.12.2017	Farmers Day	Dept. of Botany	Botany Faculty				
		IV week	24.12.2017	National Consumer Day	Dept.of Commerce	Sri.P.Chennarayudu				
		V week	26.12.2017	IQAC Meeting	Principal	NAAC / IQAC coordinators				
		V week	29.12.2017	JKC Training	JKC	Dr.D.Veeranagendra Kumar				

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9	Jan-18	I Week		DRC Activities						
		I Week	02.01.2018	Review Meeting on academic and Administrative aspects NAAC/IQAC	Principal	Principal				
		I Week	03.01.2018	Job fair	JKC & Career Guidance Cell	Conveners				
		II Week	10.01.2018	Teacher Evaluation by students	Principal	Principal				
		II / III Week	12.01.2018 to 17.01.2018	Sankranthi Holidays	all departments	ALL				
		II Week	12.01.2018	National Youth Day	NCC / NSS	NSS PO				
		III Week	18.01.2018	Commencement of 1 st internal examinations for II nd , IV th & VI th semesters	all departments	all				
		IV week	24.01.2018	IUFF	Research Committee	Dr.D.Veeranagendra Kumar				
		IV week	25.01.2018	National Voters Day	NSS	Sri.N.B.Siva Rami Reddy				
		IV week	26.01.2018	Republic Day	College	Staff				
		IV week	27.01.2018	IQAC Meeting	Principal	IQAC coordinator				
		IV week		Sports Day	Sports activities Committee	Sri.Y.Mahaboob Basha				
10	Feb-18	I week	03.02.2018	Review Meeting on academic and Administrative aspects IQAC	Principal	Principal				
		II week	08.02.2018	Teacher Evaluation by students	Principal	Principal				
		II Week	09.02.2018	Exam notification and last date for payment of fee for IInd, IVth & VIth semesters & Supplementary exams for annual pattern	all departments	all				
		III week	13.02.2018	Job fair	JKC & Career Guidance Cell	Conveners				
		IV week	21.02.2018	Antharajathiya Matru Bahadanotsavanm	Dept.of Telugu	Sri.Siva Sankar Yadav				
		V week	28.02.2018	Last Instruction Day for IInd, IVth & VIth semesters	all departments	all				
		V week	28.02.2018	IQAC Meeting	Principal	NAAC / IQAC coordinators				
		V week	28.02.2018	National Science Day	College	College				
11	Mar-18	I Week	01.03.2018	Commencement of 2 nd internal examinations for II nd , IV th & VI th semesters	all departments	All				
		I Week	03.03.2018	Review Meeting on academic and Administrative, Financial aspects IQAC	Principal	Principal				
		I Week	06.03.2018	Budget Utilization	Principal & Office	Principal & Office				

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		II Week	08.03.2018	International Womens Day	Women Empowerment Committee	Smt.V.Malathi				
		II Week	10.03.2018	Commencement of Practical Examinations for II nd , IV th & VI th semester and Supplementary candidates of annual pattern	all departments	all				
		III week	12.03.2018	Teacher Evaluation by students	Principal	Principal				
		IV Week	20.03.2018	Commencement of End Semester examinations for II nd , IV th & VI th semester and Theory Examinations for Supplementary candidates of annual pattern	all departments	Principal				
		V week	23.03.2018	Stock verification	Principal	Staff				
12	Apr-18	I week		University Examinations						
		II Week		University Examinations						
		III week	13.04.2018	Last working day of the Academic Year 2017-18						
		IV week	14.04.2018 to 03.06.2018	Summer Vacation						
			04.06.2018	Reopening of the College						